



## How do I view all action memos for a particular grant?

As is common in many areas of GMAS, there are several ways to get to your action memos in GMAS.

1. After you search for your project, you can select **Revisions** from the right-hand column on the Segment homepage

OR

2. Navigate to a request homepage and select **View segment revision history** in the right-hand column
3. On the Revision Information screen, you can see all action memo information, including who received the action memo notification electronically. You can also view the action memo remarks that appear on the action memo itself.
  - Click the *<View Action Memo report>* link to open a new browser window with a PDF of the action memo. From here you can print or save the document to your local computer.
  - Click the *<Link to notice>* link to view the associated sponsor notice.

[View Action Memo report](#)

[open all](#) | [close all](#)

Revision attributes		
<b>Date initiated</b> (mm-dd-yyyy)	06-22-2006	
<b>Date committed</b>	06-23-2006	
<b>Revision Id</b>	6475026	
<b>Created by</b>	Chumley, Richard A	
<b>Committed by</b>	Chumley, Richard A	
<b>Type</b>	Awarded notice	
<b>Status</b>	Applied	
Notification recipients	Name	Role
	Goldberg, Jamie Rebecca	Central Administrator
	Economos, Jean	Additional Action memo recipient
	Carmel, Deborah Anne	Additional Action memo recipient
	Burg, Judith A.	Additional Action memo recipient
	Putney, Sarah B.	
	Christiani, David Christopher	Principal Investigator
	Carlin, Patricia Anne	Central Financial Administrator
Revision comments		
This action updates the main account with Year 9 funds in accordance with NGA issued 05/24/2006. Note: New funds are \$50,500, Year 8 funds carried forward are \$650,000, total budget for Year 9 is \$700,500. This grant is awarded under the terms and conditions of the Federal Demonstration Partnership Phase IV. This award involves human subjects; Protocol No. P10157.		
Revise the segment based on a sponsor notice		<a href="#">Link to notice</a>
The changes that you are currently making will be associated with the following notice.		
<b>Sponsor legal title</b>	Genetic Susceptibility to Lung Cancer	
<b>Sponsor award no.</b>	5 R01 CA074386-09	
<b>Form of notice</b>	Email	
<b>Date issued</b> (mm-dd-yyyy)	05-24-2006	
<b>Date received by Harvard</b>	05-24-2006	